

CRITERIA FOR ASSESSMENT OF ARMED SECURITY GUARD

Job Role	ARMED SECURITY GUARDS					
Qualification Pack	SKS/Q0201					
Sector Skill Council	SKSDC					

Guidelines for Assessment:

1. To pass the Qualification Pack, every trainee should score a minimum of 40% in every NOS
2. In case of successfully passing only certain number of NOS's, the trainee is eligible to take subsequent assessment on the balance NOS's to pass the Qualification Pack.

ASSESSMENT FOR ARMED SECURITY GUARD

Unit No	NOS	ELEMENTS	PC	TOTAL MARKS (FOR NOS)	MARKS ALLOTTED (FOR NOS)		MARKS OBTAINED	
					Theory	Prac skills	Theory	Prac skills
SKS/N0201	Security tasks in accordance with basic security practices	Carry out assigned security tasks	PC1. Carry out assigned security duties in line with procedures and instructions PC2. Respond and report about risks and threats PC3. Respond and report about hazards and emergencies PC4. Assist police and other organisations, if required PC5. Recognise rank/ badge of rank in police and military PC6. Identify various firearms in use in public and police PC7. Identify improvised explosive devices	10	3	7		
SKS/N0202	Observe safety norms while handling firearms	Observe safety norms	PC1. Follow safety procedures with regard to firearms PC2. Insist on colleagues and subordinates adhering to safety procedures. PC3. Ensure security and safety of firearm in storage and during carriage PC4. Handle misfires correctly PC5. Maintain firearm before and after its use PC6. Ensure documents related to firearm are complete and updated PC7. Report inadequacies/ incidents to superior	8	4	4		
			PC1. Identify illegal/ defective/ modified firearm or ammunition					

		Handle firearms safely	<p>PC2. Receive requisite training before using a firearm</p> <p>PC3. Follow safety procedures with regard to firearms</p> <p>PC4. Avoid collateral damage while using a firearm</p> <p>PC5. Use firearm effectively</p> <p>PC6. Handle misfires correctly</p> <p>PC7. Report inadequacies/ incidents to superior</p>				
SKS/N0203	Deal with security situations warranting use of licenced firearms	Assess a security situation correctly	<p>PC1. Anticipate threat/ risks to life and property</p> <p>PC2. Assess security situations warranting use of firearms</p> <p>PC3. Inform superiors about developing security situation</p> <p>PC4. Maintain a safe distance from the miscreants/ crowd/ mob</p>	8	2	6	
		Use firearm effectively	<p>PC1. Identify individual(s) endangering life and property</p> <p>PC2. Load firearm</p> <p>PC3. Take suitable cover</p> <p>PC4. Warn individuals/ miscreants endangering life and property</p> <p>PC5. Take aim and fire as per laid down procedures</p> <p>PC6. Avoid collateral damage</p> <p>PC7. Maintain safety of self and others</p> <p>PC8. Report to superiors</p> <p>PC9. Record incident</p> <p>PC10. Preserve evidence</p>	6	2	4	
		Guard people, property and premises	<p>PC1. Familiarise with the area of your responsibility</p> <p>PC2. Guard people, property and premises as per site instructions</p> <p>PC3. Receive briefing for guard duty and patrolling</p> <p>PC4. Patrol designated premises as per instructions</p> <p>PC5. Use security equipment to carry out your task</p> <p>PC6. Report and respond to security breaches</p> <p>PC7. Maintain basic security registers</p>	6	2	4	

SKS/N0204	Provide private armed guarding service to people, property and premises	Carry out search of designated premises	<p>PC1. Carry out or support searches as per instructions</p> <p>PC2. Caution and report risks & threats during the search</p> <p>PC3. Liaise with other search parties in the premises</p> <p>PC4. Detain suspect(s) during the search and report to superior</p> <p>PC5. Use firearm, if situation so warrants</p> <p>PC6. Prevent tampering of evidence and report</p> <p>PC7. Maintain personal safety</p> <p>PC8. Maintain communication during search</p> <p>PC9. Report incident details to superiors</p>			
SKS/N0205	Support guarding duties with licenced firearms	Operate and maintain firearms	<p>PC1. Ensure safety precautions and safe handling of weapon in line with safety instructions and organization's procedures</p> <p>PC2. Ensure safe storage of weapon, ammunition, accessories and spares in line with relevant regulations and organization's procedures</p> <p>PC3. Test weapon to assess its proper functioning in line with safety instructions/ requirements</p> <p>PC4. Report faults and get weapon repaired from an authorized artificer</p> <p>PC5. Operate weapon in accordance with legislation / established procedures</p> <p>PC6. Maintain weapon after use</p> <p>PC 7. Maintain license and records pertaining to weapon, ammunition, spares and repairs in line with relevant regulations</p>	7	2	5
		Support guarding duties using firearms	<p>PC1. Receive instructions with regards to deployment and responsibility</p> <p>PC2. Co-ordinate with security sub-unit deployed in the area of responsibility</p> <p>PC3. Understand IFF (identification, friend or foe) protocol practiced in the premises/ property</p> <p>PC4. Support guarding duties in various deployments</p> <p>PC5. Observe development of an untoward situation</p> <p>PC6. Respond early to a security incident</p> <p>PC7. Challenge miscreants to deter and defend</p> <p>PC8. Report to designated superior, if possible, before using firearms</p> <p>PC9. Use firearm as a 'last resort' in case security situation so warrants</p> <p>PC10. Ensure personal safety and security of weapon</p> <p>PC11. Avoid collateral damage</p>			

			<p>PC12. Render first aid to the injured and arrange their evacuation</p> <p>PC13. Secure scene of incident</p> <p>PC14. Cooperate in investigation</p> <p>PC15. Report Sequence of Incident to designated superior</p>			
SKS/N0206	Carry out routine armed guarding duties	<p>Performance Criteria for the unit</p> <p>PC1. Use appropriate weapon & ammunition, personal safety gear and other equipment/ aids, as per organizational procedure</p> <p>PC2. Receive briefing from designated superior</p> <p>PC3. Co-ordinate with other team members and armed guards, if assigned</p> <p>PC4. Check vehicle for any suspicious indications</p> <p>PC5. Instruct driver, principal(s), and team members on security and safety aspects</p> <p>PC6. Maintain communication with designated superior</p> <p>PC7. Maintain vigilance against possible threat/ risks</p> <p>PC8. Report incident to concerned agencies and seek assistance</p> <p>PC9. Respond by taking appropriate and approved action</p> <p>PC10. Maintain security and safety of self and others</p> <p>PC11. Avoid collateral damage to bystanders/ assets</p> <p>PC12. Disengage from situation before it escalates beyond control</p> <p>PC13. Report incidents and record relevant information</p>	6	2	4	
		<p>Carry out person/ asset</p> <p>PC1. Maintain safety of the principal while responding to threat/ risks</p>				
		<p>Carry out vehicle escort duty</p> <p>PC1. Co-ordinate with the driver of the vehicle for necessary details</p> <p>PC2. Follow organisational instructions on escorting of employees and guests</p>				
		<p>PC1. Maintain security during the loading/ unloading of cash/ valuables in the vehicle</p> <p>PC2. Check vehicle for any suspicious indications</p> <p>PC3. Ensure vehicle is properly secured after loading/ unloading</p> <p>PC4. Receive briefing from designated superior</p> <p>PC5. Use appropriate weapon & ammunition and safety & security equipment as per organizational procedure</p> <p>PC6. Co-ordinate with other team members</p> <p>PC7. Co-ordinate with other armed guard, if present</p>	8	2	6	

SKS/N0207	Support cash and valuables-in-transit operations	Carry out cash and valuables-in-transit operations	<p>PC8. Instruct driver and team members on security and safety aspects</p> <p>PC9. Maintain security of vehicle and valuables/ consignment during transit</p> <p>PC10. Not to permit stopping of vehicle at unscheduled halts</p> <p>PC11. Maintain communication with the concerned agencies</p> <p>PC12. Maintain vigilance against possible threat/ risks</p> <p>PC13. Report incident to concerned agencies and seek assistance</p> <p>PC14. Respond against threat/ risks appropriately</p> <p>PC15. Maintain security and safety of self, others and consignment</p> <p>PC16. Avoid collateral damage to bystanders/ consignment</p> <p>PC17. Disengage from situation</p> <p>PC18. Record relevant information</p> <p>PC19. Abort delivery or collection process, if situation so warrants</p>			
SKS/N0208	Armed guarding duties in commercial deployments	Carry out armed guarding duties in commercial deployments	<p>PC1. Carry out armed guarding duties as per organisation's procedures and instructions</p> <p>PC2. Observe and respond to risks and threats</p> <p>PC3. Use licenced firearms effectively</p> <p>PC4. Communicate effectively with concerned stakeholders</p> <p>PC5. Follow good behavioural standards</p> <p>PC6. Maintain basic security registers as prescribed</p> <p>PC7. Report incidents to superiors</p>	8	2	6
SKS/N0209	Armed guarding duties in industrial deployments	Carry out armed guarding duties in industrial deployments	<p>PC1. Carry out armed guarding duties as per organisation's procedures and instructions</p> <p>PC2. Observe and respond to risks and threats</p> <p>PC3. Use licenced firearms effectively</p> <p>PC4. Communicate effectively with stakeholders</p> <p>PC5. Follow good behavioural standards</p> <p>PC6. Maintain basic security registers as prescribed</p> <p>PC7. Report incidents to superiors</p>	8	2	6
			PC1. Maintain good health, personal hygiene & sanitation	14	4	10

SKS/N0210	Positive projection of self and the organization	Conform to the organisation's standards of grooming and behaviour	PC2. Comply with organisation's standards of grooming and personal behaviour			
			PC3. Stay free from intoxicants (alcohol, tobacco and drugs)			
			PC4. Wear organisation's uniform with name tab correctly and smartly			
			PC5. Wear, carry and use personal protection gear and equipment			
			PC6. Co-operate with team members			
			PC7. Observe organisation's "Meet and Greet Procedure"			
			PC8. Observe confidentiality as per organisational procedure			
			PC9. Observe discipline and punctuality			
			PC10. Follow safety procedure while handling firearm			
		Execute tasks as per organisation's standards	PC1. Carry out assigned tasks and duties diligently			
			PC2. Co-operate with team members			
			PC3. Support security duties by using licenced firearm			
SKS/N0102	Conform to rudimentary legal requirements of Private Security Agencies (Regulation) Act – 2005 when undertaking security tasks	Carry out security duties with in basic legal provisions	PC1. Comply with basic legal provisions applicable role and tasks	5	2	3
			PC2. Obtain clarity in case of lack of understanding			
			PC3. Take cognisance of offences and report to superiors/ police			
			PC4. Cooperate in investigations			
			PC5. Give evidence in court, if required by law			
SKS/N0108	Health and safety	Contribute to maintaining a safe workplace	PC1. Carry out safety of workplace in line with organisational procedures	12	3	9
			PC2. Keep emergency and escape routes free from obstructions and report violation			
			PC3. Wear personal safety gear and clothing as per organisational procedure			
			PC4. Check violators of defined safety and security instructions and report violations			
			PC5. Report to superiors and emergency service organisations for assistance in the event of emergencies			
		Maintain personal health, hygiene and habits	PC1. Undertake physical exercises and activities (commensurate with age)			
			PC2. Maintain personal hygiene and good habits			
			PC3. Refrain from alcohol, tobacco, drugs and other intoxicants			
			PC4. Guard against sexually transmitted diseases and HIV			
			PC5. Take precautions against common ailments			

		<p>Respond to fire accidents</p> <p>PC1. Identify and report fire hazards</p> <p>PC2. Carry out fire-fighting in line with organisational training and procedures</p> <p>PC3. Report fire incidents to superiors and emergency service organisations</p> <p>PC4. Participate in evacuation of casualty and premises</p>			
		<p>Deal with medical emergency</p> <p>PC1. Render first-aid</p> <p>PC2. Use available basic first-aid equipment</p>			